



Immigration Process Description for Student

Immigration processing involves obtaining various documents and is a complicated process which includes several government agencies. These agencies are typically only available for service in the morning and procedures could occasionally vary based on who is servicing you.

IMMIGRATION OPERATIONAL PROCEDURES

PROCEDURE: Prior to Arrival

At Qatar Foundation, there is an Immigration Team assigned to liaison with each Center/Branch campus. Your Center/Branch Campus designate will commence the immigration processing by requesting specific information. In turn, this is provided to the QF Immigration Team, who thereafter will meet with you to take care of your complete processing needs.

On receipt of the Student Data Form from the Branch Campus/ Student Affairs division, the QF Immigration Team will request all the necessary documentation to commence with the application for Permanent Student visa for the new International student to come to Doha, Qatar. The Branch Campus / student affairs division will submit an application for Permanent Student Visa. The following documents are required for the permanent visa processing:

- **Passport copy of the Student**
- **Visa request form (attached, the most update copy)**

Processing time for a permanent visa is approximately 3 – 4 weeks after the submission of a copy of passport.

On receiving an entry visa, Immigration Team will scan and send a copy of the document to Branch Campus/ Student Affairs division to be forwarded to the student. This document must be printed out by the new International student and presented to the Immigration on arrival at Doha Airport. For all new International students entering on permanent visa a one-way ticket can be issued.



PROCEDURE: Upon Arrival

All new international students will attend the student Orientation upon arrival and will be introduced to the Immigration Team where the new international students will hand over original passport / 12 passport size photographs/ a copy of Permanent Student Visa, blood group certificate & a Police Clearance Certificate (must be stamped by Qatari embassy).

The QF Immigration Team will arrange all the paperwork and arrange a medical appointment which is normally scheduled two (2) days after receipt of documentation. Medical Clearance release takes approximately 4 working days. The Immigration Team will inform the student Affairs division via e' mail on their schedule dates for attending the two (2) immigration appointments i.e. Medical / finger printing

Once the new International student has completed the medical and finger printing appointments the application to stamp Qatar residence permit in the passport will be made. The whole process takes approximately 3-4 weeks. Students are required to remain in Qatar until the R. Permit process is over. Residence Permit holders are not permitted to remain out of Qatar for more than 6 months at one time after which the Residence Permit becomes invalid.